

Leadership Fairfield Application

Submit to the Fairfield Area Chamber of Commerce by:
Friday, August 17th at 5:00pm to receive the \$425 Early Bird Fee
Fee increases to \$475 if received between August 18, 2018 and Sept, 10 2018

Applicant Information

First Name: _____ Last Name: _____
Company: _____ Position: _____
Email: _____ Cell Phone: _____
Dietary restrictions: _____

Daytime Emergency Contact:

Name: _____ Phone: _____
Relationship: _____

Company Support

On behalf of our organization I support this applicant's participation in the Leadership Fairfield 2018-2019 session. I have read the Program Guidelines and will support our employee in fulfilling all necessary components, including assurance the participant's workload and/or duties will be covered on days spent at Leadership Fairfield.

The applicant is head of company

Name: _____ Date: _____
Signature: _____ Email: _____

Payment Options

Once accepted, the Chamber will invoice the course fee which is due Tuesday, September 11, 2018

Invoice me: I, as the applicant, am responsible for the course fee.

Email Invoice: Applicant's employer will sponsor the course fee. Email the invoice to:

Attn: _____ Email Address: _____

Applicant's Agreement & Signature

By submitting this signed application, I affirm that the facts set forth in it are true and complete. I also affirm that I have read the Leadership Fairfield Program Guidelines and agree to abide by them if accepted into the program.

Signature: _____ Date: _____

A Note from the Chamber

Thank you for applying to Leadership Fairfield's 2018-2019 session! You will be notified of your acceptance within two business days of your application. If you have questions, please contact the Chamber.

For Office Use Only:

Date Received: _____
Email Confirmation: _____
Staff: _____

Fairfield Area Chamber of Commerce
204 West Broadway Avenue Fairfield, IA 52556
Events@FairfieldIowa.com 641-472-2111



Leadership Fairfield Program Guidelines

Leadership Fairfield is the **premier networking & professional development program** for our area. This class includes eight monthly sessions each centered around a unique theme. Every session includes expert presenters, panels of community leaders, and behind-the-scene tours of Fairfield businesses. By the end of the program, each participant will not only have a well-rounded view of the various businesses in Fairfield but also have personally connected and networked with Fairfield's top business and community leaders.

Schedule & Monthly Topics

Tuesday, September 11	Opening Session	<ul style="list-style-type: none"> • Each day will open at 8:30am and conclude at 4:30pm • All sessions begin & end at the Fairfield Arts & Convention Center • Lunch is included at each session
Tuesday, October 2	What is Fairfield?	
Tuesday, November 6	Vision	
Tuesday, December 4	Continuous Improvement	
Tuesday, January 8	Culture	
Tuesday, February 5	Sacrifice	
Tuesday, March 5	Passion	
Tuesday, April 2	Moving Forward	
Thursday, April 11	Graduation/ Annual Awards Banquet	

Expectations

Attendance

- ◇ Participants are expected be present throughout the session. If a participant misses more than 15 minutes of the session, it counts as an absence.
- ◇ If a participant has more than one unexcused absence, they will not graduate from the program.
- ◇ The opening session is mandatory for all participants.

Cost

- ◇ If completed application is received by 5:00 p.m. August 17, 2018 the participant receives the early bird registration fee
- ◇ Registration fee increases to \$450 if received between August 18, 2018 and Sept, 10 2018.
- ◇ Program fee includes meals, bus transportation, expert presenters, materials and admission to the Chamber Annual Awards Banquet/ Graduation.
- ◇ Participants dismissed for failing to fulfill program requirements, including attendance policy, will **not** receive a refund.

Dress Code and Rules

- ◇ Dress code is business casual. Participants should be mindful of the weather and program agenda when selecting footwear and outerwear since walking tours include multiple facilities, both indoors and outdoors.
- ◇ All electronic devices must be turned off during the sessions. Disrespecting classmates and presenters with improper use of electronic devices will not be tolerated.

Additional Program Requirements (More information will be given at the Opening Session)

Group Project: Each participant will be assigned a group. Each group is responsible for creating a 20-30 minute presentation and/or activity during their assigned month's session. The topic of the presentation should tie into leadership.

Community Service: Six volunteer (outside of class) hours are required for all participants. Organized community service days will be held for the entire class or participants may serve on their own. Activities may include working with The Greater Habitat for Humanity, assisting in a food drive, or something else the class designs.